**The Goldthorpe Medical Centre**

**Application for Access to Online Services**

Please provide 2 documents to verify your identity. One document must be photographic. Any 2 of the following 3 documents are acceptable: passport, driving license, utility bill within the last 3 months.

|  |  |
| --- | --- |
| Surname | Date of birth |
| First name | |
| Address  Postcode | |
| Email address | |
| Telephone number | Mobile number |

I wish to have access to the following online services (please tick access required):

|  |  |
| --- | --- |
| 1. Booking Appointments (access will not be granted to patients with a history of not attending appointments without cancelling them) |  |
| 2. Requesting Repeat Prescriptions |  |
| 3. My Summary Patient Record ( medications, allergies and sensitivities) |  |
| 4. My Detailed Patient Record (coded medical information and vaccinations) |  |

I wish to access my medical record online and understand and agree with each statement (tick)

|  |  |
| --- | --- |
| 1. I have read and understood the information leaflet, and signed the terms and conditions provided by the practice. |  |
| 2. I will be responsible for the security of the information that I see or download |  |
| 3. If I choose to share my information with anyone else, this is at my own risk |  |
| 4. I will contact the practice as soon as possible if I suspect that my account has been accessed by someone without my agreement |  |
| 5. If I see information in my record that is not about me or is inaccurate, I will contact the practice as soon as possible |  |
|  |  |

# For practice use only

Signature

Date

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Patient NHS number | |  | | |
| Identity verified by (initials) | Date | Method  Vouching as patient is known to staff member   Vouching with information in record   Documents Provided: Doc 1  Doc 2  | | |
| Authorised by (GP name if detailed patient record is requested) | | | | Date |
| Date account and password created | | | | |
| Level of record access enabled:  Booking Appointments   Requesting Repeat Prescriptions   Access to Summary Patient Record   Access to Detailed Patient Record  | | | Notes / explanation | |

**The practice has the right to remove online access to services for anyone that doesn’t use them responsibly.**  Reviewed October 2015